



Full Time School Caretaker – 40 hours per week

7:30am to 4:00pm worked over 52 weeks

\$30 per hour

Ideally to start 7 April 2025

We require a personable, active, capable and resourceful person to carry out this important role in our school.

Application forms can be downloaded from the school website (www.tauranga.school.nz) and, once completed, should be sent to business@tauranga.school.nz or by hand to the office at Tauranga Primary School, 31 Fifth Avenue, Tauranga 3110. A CV is welcomed alongside the completed application form.

Applications close Thursday, 27th March 2025

We are proud of our school and we require someone who will help us care for our surroundings. This role is central to the school being able to provide a safe and welcoming environment for our learners.

The person we need to fill this role will:

- Interact positively with our school community
- Show a willing and flexible attitude with a range of practical skills
- Have practical knowledge of basic tools and machinery
- Be able to carry out maintenance and minor carpentry work, cleaning tasks and grounds work
- Liaise with contractors, suppliers and other external agencies
- Ensure security of school at the end of each school day
- Carry out a myriad of tasks that assist with the smooth running of our school

Care of the swimming pool in summer terms is an additional responsibility (training will be provided as necessary).

Note: All employees working in a school will be police vetted as per the Vulnerable Childrens' Act

The application form is available on the school website: www.tauranga.school.nz
or email business@tauranga.school.nz