

# 2025 INFORMATION BOOKLET

## FOR PARENTS OF INTERNATIONAL STUDENTS

31 Fifth Avenue  
Tauranga  
Ph +64 7 578 6222  
[www.tauranga.school.nz](http://www.tauranga.school.nz)



**TAURANGA**  
**Primary School**

*Together, we are learning to go places*  
*Akongia tātou, ngā haere ki wāhi kē*

# Welcome

Welcome to Tauranga Primary School.

With a long and proud history as the first school in Tauranga, we are committed to equipping our learners with the necessary skills, knowledge and dispositions to thrive in learning and life.

We are dedicated to providing a world-class quality education for your child(ren) and enjoy the reputation as a high-performing primary school in Tauranga. At TPS we individualise learning for each student. Class teachers know and care for every student in their class. **Specialist ESOL teaching is provided for International Students to accelerate the development of their skills to speak and communicate effectively in English.** Pastoral care of your child(ren) is very important to us, we work hard to ensure your child and you are happy and well supported during your time in Tauranga, New Zealand. We support our International Students to develop friendships and enjoy the healthy outdoor environment in New Zealand.

At Tauranga Primary School we provide a rich and varied curriculum. We offer many education outside of the classroom opportunities, such as trips to local attractions and camps in years 4, 5 and 6. Our school also offers performing arts opportunities such as choir, kapa haka, music lessons, jump jam and school productions. We have a Sports Coordinator who provides extensive sports activities at school and after school, such as netball, hockey, water polo, volleyball and rippa rugby.

Our school has modern facilities, with 19 classrooms, two ESOL rooms, library, school hall, three playgrounds, a heated swimming pool, as well as extensive play equipment. Our teachers are very kind and caring, they help our international students to become confident in using English, as well as nurturing friendships with other kiwi children.

We look forward to getting to know you as one of our TPS school families.



**Fiona Hawes**

**PRINCIPAL**

[principal@tauranga.school.nz](mailto:principal@tauranga.school.nz)



**Cathy Ediker**

**International Student Director**

[dp@tauranga.school.nz](mailto:dp@tauranga.school.nz)

# T.P.S History



Tauranga Primary School, as it is today, has arisen from a series of interesting happenings, commencing as the first school in Tauranga with the establishment of a Missionary School in 1835 by Sarah Wade, the wife of the Rev. R. W. Wade on a site where 'The Elms' now stands.

The school was responsible for educating 30 local children. In 1836 Archdeacon Brown arrived, and so the permanent establishment of Tauranga District School began.

Bishop Selwyn produced the plans for an imposing two storied gable building, with a belfry, to become a 'Mission Training Institute' for 60 young Māori children, to be trained in various crafts and agriculture. This building was opened in 1860.

With a growing conflict between Māori and Europeans the Institute was closed in 1863 and was used as a hospital during the Gate Pa Battles. After the hospital closed, the Institute was turned back into a School (approx. 1886) with Mrs Dalziell as the teacher, and a roll of 50 pupils. On Monday 9 January 1871, The Central Education Board took over the operation of the School, paying Mrs Dalziell £40 per year, and expecting the community to match this figure.

In 1872, the school was moved onto land between St Johns Street and 10th Avenue. Three further rooms were built and both Māori and European children were taught.

In 1880 a second site closer to town was purchased, on the corner of Harrington Street and Cameron Road, where the current Court House is situated. This No.2 school was built at a cost of £1,070.

In 1904, the No 2 School was moved to its current location and the No.1 school buildings were sold. The Tauranga District School and its roll continued to grow, and in 1920 the Junior school was relocated onto land bordering 5th and 6th Avenues. In 1958 Tauranga Boys' College was built, and the school was renamed Tauranga School.

Now, in the 21st Century, Tauranga Primary School is a learning environment where research based teaching practice provides high quality education for our students. The school grounds include modern classrooms, well-equipped library, cooking room, heated swimming pool, 3 adventure playgrounds and school hall to support the teaching and learning programmes.



## CONDITIONS OF ACCEPTANCE

It is Tauranga Primary School's policy that it will only enrol long term International Students who reside with their parents or a legal guardian. All students must have the appropriate medical insurance and student visa before enrolment can commence.

## APPLICATION REQUIREMENTS

### 1. Enrolment Eligibility

Tauranga Primary School is able to offer placements for several international students. Each enrolment application will be considered on an individual basis, taking into account the school's existing student demand, class sizes and available resources.

### 2. Student Visa

- a) All International Students, whether previously enrolled at another school or not, must obtain a student visa to attend Tauranga Primary School. A student visa is particular to that student and that school. Tauranga Primary School must be named on the student visa.
- b) Students from visa wavier countries are eligible for a short-term visitors visa and may study for up to three months under this visa. However, for longer periods of tuition, they must obtain a student visa before the expiry of their visitor visa. To see if you are eligible for a short-term visitor visa please visit <http://glossary.immigration.govt.nz/VisaFreeCountries.htm>
- c) Passports of students and parents will be checked for immigration status and must be provided to Tauranga Primary School as required. (A photocopy of the passport and visa will also be taken prior to the commencement of any tuition.)

### 3. Student Details and Accommodations

International Student enrolment is subject to the parent living, and continuing to live, with the student in New Zealand. Tauranga Primary School must be provided with the personal details, full name, current address and telephone number, and accommodation situation of the student. Should a student be found not living with a parent, the school is required to notify the Immigration Service and the student visa may be revoked.

Tauranga Primary must also be provided with emergency contact details of a family member from their country of origin. Any changes in personal details, either in New Zealand or overseas, must be communicated to the school as soon as possible.

Homestay accommodation may also be organised by Tauranga Primary School for short term group students. Group students aged 10 years and above may reside in such organised accommodation arrangements. Group students under the age of 10 years must reside with a legal or biological parent within the same homestay residence.



#### 4. Insurance

All International Students must have appropriate travel and medical insurance. Insurance cover must be translated in English for the school and must meet the minimal cover standards as outlined by the Code of Practice for the Pastoral Care of International Students. The guidelines for 'appropriate insurance' can be accessed on <http://www.nzqa.govt.nz/assets/Providers-and-partners/Guidelines-for-insurance-NZQA-2013.pdf>

Insurance in New Zealand may be terminated due to non-disclosure of personal details. Should, for any reason, the international student have insurance terminated, the student will be required to be absent from school until appropriate replacement insurance is obtained. International students without insurance are unable to be enrolled at Tauranga Primary School.

#### TERMINATION OF AGREEMENT

1. The school's responsibility for the student ends on their last day of enrolment.
2. Either party may terminate this agreement at any time upon 2 weeks' written notice being given to the other party. If the agreement is terminated, the **Fee Protection and Refund Policy** will apply.

#### COST OF TUITION

The current International Student School Fee for the school year will be NZ **\$13,000** (including GST) per annum to be paid in advance of commencing tuition. Where the period of tuition is for less than one term, a higher weekly fee may be charged. This fee is inclusive of English tuition, stationery and any incidental costs associated with the school programmes. This fee does not cover the cost of the camp (Years 5 and 6 students), school uniform, sports teams, photos and other non-educational school based activities.

An enrolment fee of \$500 (including GST) is charged to each student to assist with the initial enrolment process. A non-refundable **deposit** of \$1,000 (including GST) and the enrolment fee of \$500 is payable to secure a place at Tauranga Primary School.

#### REFUND CONDITIONS

##### Fee refunds

If a student withdraws from their course of study before the completion date, they may be eligible for a refund of tuition fees. The school will always investigate requests for a refund and act fairly. Refer to the **Fee Protection and Refund Policy**.

#### FEE PROTECTION

Fees paid by international students are secure and protected against the possibility of an interruption to the course. Our school's internal procedures to monitor income and expenditure ensure that money is controlled appropriately.

The conditions of the **Fee Protection and Refund Policy** must be accepted and signed before enrolment begins. The School holds sufficient reserves to be able to refund the Student's fees if the School is unable to provide, or continue, the course of tuition.



## **The Code of Practice for the Pastoral Care of International Students**

When students from other countries come to study in New Zealand, it is important that those students are well informed, safe and properly cared for. New Zealand educational providers have an important responsibility for international students' welfare.

The Code of Practice is a document providing a framework for service delivery by educational providers and their agents to international students. The Code sets out the minimum standards of advice and care that are expected of educational providers with respect to international students. The Code applies to pastoral care and provision of information only, and not to academic standards.

The Code applies to all education providers in New Zealand with students enrolled on an international study visa. The Code is mandatory to these providers and must be signed by them. You can request a copy of the Code from your New Zealand educational provider. The Code is also available online from <http://www.education.govt.nz/ministry-of-education/legislation/regulations-to-support-international-students/#education>

### **The Code sets standards for educational providers to ensure that:**

- High professional standards are maintained
- The recruitment of international students is undertaken in an ethical and responsible manner
- Information supplied to international students is comprehensive, accurate and up-to-date
- Students are provided with information prior to entering into any commitments
- Contractual dealings with international students are conducted in an ethical and responsible manner
- The particular needs of the international students are recognised
- International students under the age of 18 are in safe accommodation
- All providers have fair and equitable internal procedures for the resolution of international student grievances

### **How do I know if an educational provider has signed the Code?**

The New Zealand Ministry of Education will maintain a registrar of all signatories to the Code. If the educational provider that you are seeking to enrol with is not a signatory to the Code, you will not be granted a student visa from the New Zealand Immigration Service and you will not be able to study at that institution.

# INTERNATIONAL STUDENTS

## What to do if you have a problem

### Problems with school

<ul style="list-style-type: none"> <li>▪ Talk to your classroom teacher</li> </ul>	
<ul style="list-style-type: none"> <li>▪ Talk to Director of International Students</li> </ul>	Cathy Ediker – Office <a href="mailto:dp@tauranga.school.nz">dp@tauranga.school.nz</a>
<ul style="list-style-type: none"> <li>▪ Talk to Principal</li> <li>▪ Talk to Agent</li> </ul>	Mrs Fiona Hawes    - <a href="mailto:principal@tauranga.school.nz">principal@tauranga.school.nz</a>

### Problems with enrolment

<ul style="list-style-type: none"> <li>▪ Talk to Director of International Students</li> <li>▪ Talk to Agent</li> </ul>	Cathy Ediker – Office    - <a href="mailto:dp@tauranga.school.nz">dp@tauranga.school.nz</a>
<ul style="list-style-type: none"> <li>▪ New Zealand Immigration Service</li> </ul>	Phone 0508 855 8855 <a href="http://www.immigration.govt.nz/contact">www.immigration.govt.nz/contact</a>

### Problems with health

<ul style="list-style-type: none"> <li>▪ Talk to Director of International Students</li> <li>▪ Talk to Agent</li> </ul>	Cathy Ediker – Office    - <a href="mailto:dp@tauranga.school.nz">dp@tauranga.school.nz</a>
<ul style="list-style-type: none"> <li>▪ See the public health nurse</li> </ul>	Ask at the office for an appointment

### Problems with homestay – Group Students

<ul style="list-style-type: none"> <li>▪ Talk to Director of International Students</li> </ul>	Cathy Ediker    - <a href="mailto:dp@tauranga.school.nz">dp@tauranga.school.nz</a>
<ul style="list-style-type: none"> <li>▪ Talk to Principal</li> </ul>	Ask at the office to see Mrs Fiona Hawes

If you have a complaint that can't be resolved at school, school can help you to contact NZQA about your problem. See your NZQA "How to make a complaint" brochure, and talk to the International Student Director.

If you have a complaint about Tauranga Primary School breaching the Education (Pastoral Care of International Students) Code of Practice 2021, follow Tauranga Primary School's format complaint process first. If this does not resolve your complaint, you can contact the New Zealand Qualification Authority (NZQA) by phone on 0800 697 296 or email [gadrisk@nzqa.govt.nz](mailto:gadrisk@nzqa.govt.nz) Or, if it is a financial or contractual dispute, you can contact FairWay Resolution by phone on 0800 77 44 22. More information is available on the FairWay Resolution website:

<https://www.fairwayresolution.com/got-a-dispute/istudent-complaints>

## How do I contact the New Zealand Qualification Authority?

### Contact by phone or post

#### NZQA Call Centre is open Monday - Friday, 8:00 am – 5:00 pm

Free phone in NZ:	0800 697 296
Telephone:	+64 (4) 463 3000
Fax:	+64 (4) 463 3112
Postal address:	PO Box 160 Wellington 6140 New Zealand

Complaints procedure information;

<https://www.education.govt.nz/our-work/legislation/regulations-to-support-international-students/#DRS>

## Quality Assurance

The school is signatory to the **Education (Pastoral Care of Tertiary and International Learners) Code of Practice 2021** established under section 534 of the Education and Training Act 2020. The school has attested that it complies with all aspects of the Code and has completed an annual self-review of its implementation of the code.

At the time of this review there were sixteen international students attending the school, and no exchange students.

International students experience a wide range of learning opportunities and are encouraged to engage in sporting and cultural activities. Effective pastoral care systems and processes support students' wellbeing. The school regularly reviews and reports to the board on the provision for international students, identifying and responding to areas for improvement.

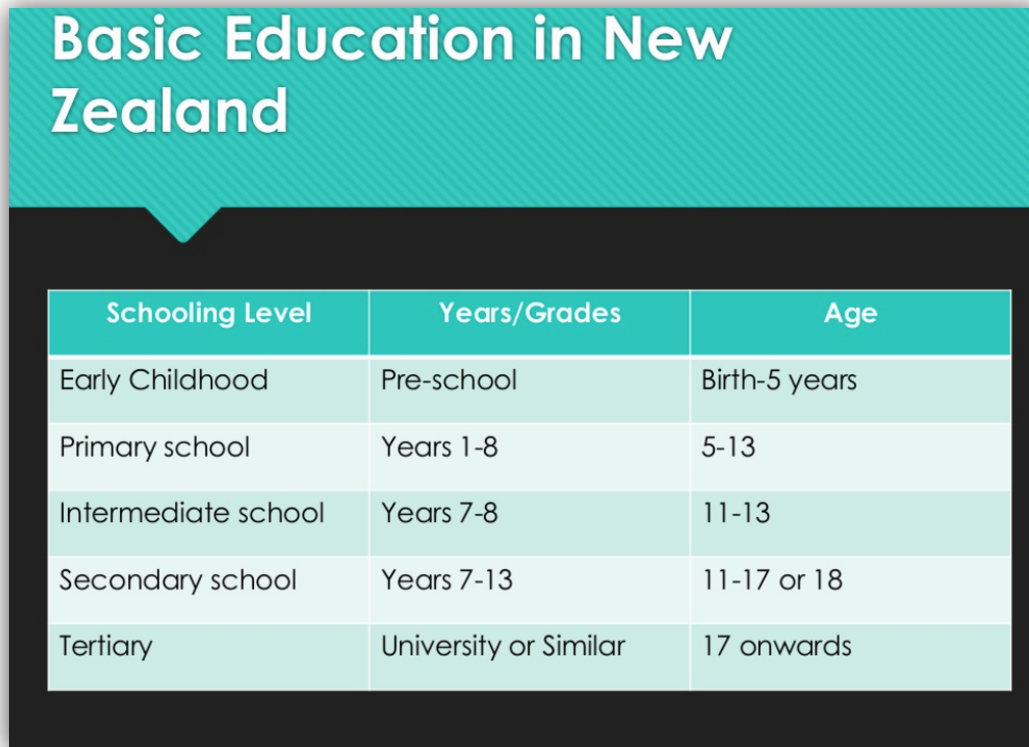


**Education Review Office October 2024**

Cathy Ediker  
**Deputy Principal**  
**International Student Director**  
[dp@tauranga.school.nz](mailto:dp@tauranga.school.nz)

# General Information

## NZ SCHOOL SYSTEM



Schooling Level	Years/Grades	Age
Early Childhood	Pre-school	Birth-5 years
Primary school	Years 1-8	5-13
Intermediate school	Years 7-8	11-13
Secondary school	Years 7-13	11-17 or 18
Tertiary	University or Similar	17 onwards

### Early childhood

Early childhood education provides education and care for children before they are old enough to go to school.

New Zealand has more than 4000 licensed early childhood education services available, including kindergartens, childcare centres, play centres, home-based care and playgroups.

### Primary Schools

Primary school students study subjects guided by New Zealand National Curriculum: English, the arts, health and physical education, languages, mathematics and statistics, science, social sciences and technology.

Students' abilities in reading, writing and maths are regularly assessed against expectations for their age level, as set out in the New Zealand Curriculum.

### Intermediate schools

Intermediate schools are a bridge between primary school and secondary school. Primary education starts at Year 1 and continues through to Year 8. Years 7 and 8 are offered either at a primary school or at a separate intermediate school.

## **Secondary Schools**

New Zealand has three types of secondary schools:

- state schools, where 85% of Kiwi children go
- state-integrated schools, which may be run by a religious faith or use specialist teaching methods
- private schools.

Students at secondary schools - also known as high schools or colleges - work towards the National Certificate of Educational Achievement (NCEA). Secondary schools also offer some vocational subjects, such as tourism and computing.

## **Tertiary Education**

New Zealand has eight state-funded universities, 16 Institutes of Technology and Polytechnics (ITPs) and approximately 550 Private Training Establishments (PTEs), which include English language schools.

Choose the type of institution that's best for your career path:

- Universities offer higher degree-level education. Programmes are research-led and generally academic rather than vocational. In the 2015/16 QS World University Rankings, all eight of New Zealand's universities were in the top 100 in at least one subject.
- ITPs and a few larger PTEs offer vocational degree-level education.
- PTEs tend to offer specific vocational programmes, mainly at certificate and diploma level.



Visit this website for more information.

<https://www.studyinnewzealand.govt.nz/why-nz/education-system>



## ESOL LESSONS – English for speakers of other languages

All full time international students are provided additional ESOL tuition, which focuses on accelerating their English language acquisition. The children will be regularly withdrawn, in small groups, from their classes for English lessons. Our ESOL tutors are experienced NZ English Language teachers.

## EMERGENCY CONTACTS:

In NZ dial 111 for any emergency service such as police, ambulance or fire engine.

**Police: 07 577 4300**  
**Tauranga Central Police Station**  
**Monmouth Street**  
**Tauranga**

We ask that in the event of an emergency that families also let the International Student Director know, so that the school is able to support families as required.



**Tauranga Hospital**  
**829 Cameron Road**  
**Phone: 07 579 8000**

Tauranga Hospital has a 24 hour Accident and Emergency department. Please note that waiting times are very long in the A&E department.



**2nd Avenue Health Centre**  
19 Second Ave  
Tauranga  
Phone: 07 577 0100 - Medical  
07 571 1230 - Dental

Please note that the medical centre is open 7 days from 8am to 9pm. Outside of these hours please visit Tauranga Hospital.

# HOUSES

The House system builds our school culture and encourages a sense of team and healthy competition. We have several House Spirit days during the year, where students are encouraged to wear the colour of their house to school.

## Takitimu ( Blue)



Takitimu was a sacred waka that sailed through the Pacific as part of the 7 canoe migration to Aotearoa. Takitimu was led by Tamatea, and first landed up north before coming to Tauranga. Tamatea chose to stay here in Tauranga and is buried on Mauao.

## Puriri (Red)



Puriri is a native evergreen tree. TPS has two Puriri trees on site. With one of the two trees planted on the 12 May 1937 by the Tauranga District High School Principal, Mr A Bell and Head Prefects Lyn Christian and Gordon Riggir to commemorate the coronation of King George 6.

## Huria (Yellow)



Huria is the local Marae affiliated to Tauranga Primary School. Dr Maharaia Winiata, a prominent Māori leader, from Huria, was a past student of Tauranga Primary School.








## Mauao (Green).



Mauao is an extinct volcanic cone at the end of a peninsula and the town of Mount Maunganui, by the eastern entrance to the Tauranga Harbour in New Zealand. Mauao is our mountain.

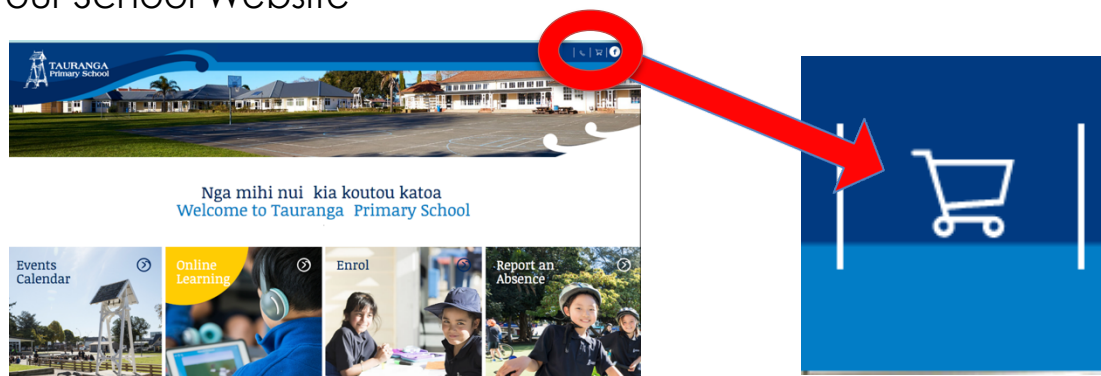


## Tauranga Primary School Uniform

<b>TPS Polo</b>				<b>\$34</b>	
<b>Short</b>				<b>\$32</b>	
<b>Skort</b>				<b>\$34</b>	
<b>Fleece</b>				<b>\$54</b>	
<b>Logo hats</b> <i>Optional items</i>	<b>Sunhat \$18</b> 	<b>Beanie \$15</b> 			
<b>House T-shirt</b> <i>Optional item</i>	<b>Puriri</b>	<b>Huria</b>	<b>Mauao</b>	<b>Takitimu</b>	<b>\$22</b>
<b>TPS Jacket</b> <i>Optional item</i>  Taslon 100% Polyester, with fleece lining				<b>\$65</b>	

# School payments through School Shop

Via our School Website



My Kindo app.



**SCHOOL SHOP** - this is our preferred method of payment for your child's school expenses, including, stationery, sports fees and Camps Year 4,5,6. We encourage you to set up your family account. You will be able to view fees, make payments, obtain receipts, register for sports teams, support fundraisers and complete permission forms.

Just click on the School Shop link (shopping cart) on the school website ([www.tauranga.school.nz](http://www.tauranga.school.nz)) to set up your account using the email address you have provided the school. You can also download the myKindo App to make payments directly from your phone.

For account queries please contact the school office. [office@tauranga.school.nz](mailto:office@tauranga.school.nz)









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