

Application to Enrol as an International Student



TAURANGA
Primary School

STUDENTS DETAILS:	
Family Name:	
First Name of Student:	
Preferred First Name:	
Gender: Male / Female	Date of Birth:
Nationality / Country of birth:	
First Language:	
Length of time you wish to enrol for: Please note that the school is not liable for the students once tuition at school has ceased.	From: <small>START DATE</small>
	To: <small>END DATE</small>
Passport Number:	Passport Expiry Date:
Visa Status:	Visa Number:
	Visa Expiry Date:
Date of Arrival in New Zealand:	
Date of expected Departure from New Zealand:	
Present level of schooling:	NZ Level of Schooling:
English Language Ability: (circle one)	
Excellent Good Average Basic None (Fluent - No support needed) (Converses socially) (Understands basic concepts) (Simple one word skills) (No English)	
Brief outline of Students Interests and Hobbies	
Phone Number:	Mobile Number:

For school Use Only:	
	Date of Entry: _____
Enrol Number: _____	Etap Enrolment No: _____
House: _____	Year Level: _____
	Room: _____

Parent Details

This form can be completed by the Mother or Father of the student.
If a legal guardian completes this form, evidence of legal guardianship (ie; court papers) must be supplied.

Relationship to Student: (circle one)

Father Mother Stepfather Stepmother Legal Guardian Other?

Family Name:

First Name

Full Address:

Email Address:

Home Phone:

Mobile Phone:

Local Emergency Contact

Relationship to Student:

Family Name:

First Name:

Full Address:

Email Address:

Home Phone:

Mobile Phone:

Accompanying Parent Visa Status:

Passport Number:

Visa Number and Expiry:

Date of arrival in New Zealand:

Contact Details of Next of Kin in Home Country (alternative contact)

Relationship to Student:

Family Name:

First Name:

Address:

Email Address:

Phone Number:

Mobile Number:

* IMPORTANT Tauranga Primary School MUST be informed of any changes to contact details for any of the people above (either in NZ or country of origin) as soon as possible.

About Health and Travel Insurance

International students must have appropriate current medical and travel insurance while studying in New Zealand. This insurance should adequately cover all travel and medical costs which may be incurred.

The student will not be permitted to commence enrolment until this insurance is sighted and approved. A copy of your insurance documents must be sent to Tauranga Primary School, prior to leaving your country of origin, so the school can put a copy on file. These must be in English.

Should insurance for the international student lapse or be terminated, tuition at Tauranga Primary School may also be put on hold until the school receives evidence that the student holds the appropriate insurance cover.

I/We have read and understood the insurance requirements for enrolment at Tauranga Primary School.

Signed:

Date:

Health Details

Does the student have good health?

Yes No

Does the student have any pre-existing conditions or have any Health Concerns?

Yes No State:

Does the student take any medication?

Yes No State:

Is the student allergic to anything?

Yes No State:

Has the student had a tetanus injection in the past 4 years?

Yes No State:

Would the student be limited in any way in taking part in physical activity ?

Yes No State:

Is the student fully immunised?
ie: Hepatitis A, B; Tuberculosis, Measles/Mumps/Rubella
Poliomyelitis

Yes No State:

Does the student have any learning needs that the school should be aware of?

No Yes State:

It is important to complete this form as honestly and accurately as possible. This information will be used by the school to ensure your child receives the best possible care and support for their individual needs.

DECLARATION:

1. I/We have read, understood, completed and attached the Conditions of Enrolment.
2. I/We agree to support the aims and objectives of Tauranga Primary School and to observe the rules and regulations.
3. I/We undertake to pay the prescribed fees by the due date.
4. I/We have read and understood the refund policy as stated in the Conditions of Enrolment.
5. I/We give authority to the Principal of Tauranga Primary School to make decisions regarding my/our child's welfare in the case of an accident, illness or any other emergency.
6. The information contained in the Application for Enrolment will be confidential to the student, their parents or legal guardians, staff of Tauranga Primary School (teachers & administration). There will be occasions when the information may be required by outside Government Agencies such as NZQA or Ministry of Health. I understand and give my consent for Tauranga Primary School to give relevant details to such agencies on request when absolutely necessary.

Signature of Parent / Caregiver

Date:

About the Agent	
Agent Name:	
Company:	
Contact Address:	
Phone:	Mobile Number:
Email:	

Parent / Caregiver Permission Statements: Required Agreements

<p><u>Tauranga Primary School Policies</u></p> <p>I/we agree to abide by the Policies of the school, copies of which may be sited at the school office.</p> <p>I have sighted and understood the agreements in the 'International Student Enrolment Information' booklet.</p> <p>I understand the refund procedure and what my remuneration will be, if for any reason, tuition is terminated.</p> <p>Parent/Caregiver: _____ Date: _____</p>	<p><u>School Uniform</u></p> <p>I/we understand that the wearing of school uniform is a condition of enrolment at Tauranga Primary School. I will ensure my child is suitably dressed in regulation school uniform and wears the uniform with pride</p>
<p><u>School Trips and Visits</u></p> <p>I/we give permission for my/our child to attend school trips and visits during their time at this school. I understand I may be notified of any such trips/events and I understand that I have the right to send a note exempting my child from a school trip/event. I understand the school has in place an EOTC (Education outside the classroom) policy and procedures.</p>	<p><u>School's Policy on Cyber Safety and IT Use:</u></p> <p>I/we give permission for my/our child to use the school's IT equipment and access the internet for learning purposes. We will support the school should my child engage in unsafe online behaviour that is harmful to others or our school reputation.</p>
<p><u>Behaviour Management Plan</u></p> <p>I/we understand that the school has a Behaviour Management Plan that makes our school a safe place for all students and staff. I will support the school's behaviour initiatives.</p>	<p><u>Attendances:</u></p> <p>I/we agree to ensure our child attends school every day. In the event of illness/approved family commitments we will contact the school on the morning of the first day of absence to report their non-attendance and expected return date.</p> <p>I agree that full responsibility for my child, after their last day at Tauranga Primary School, will fall upon myself as their parent / legal guardian.</p>
<p><u>Child's Property</u></p> <p>I/we understand the school will take all reasonable steps to ensure the safekeeping of my child's property but the school will not accept liability for such loss.</p>	<p><u>Other</u></p> <p><input type="checkbox"/> I/we give permission for my child's school work to be used in school displays or publicity material including online publication eg the school website and Facebook page.</p> <p><input type="checkbox"/> I/we give permission for my child to take part in school programmes that involve the preparation of food.</p> <p><input type="checkbox"/> I/we give permission for my child's photo to be used in the promotion of the school.</p> <p><input type="checkbox"/> I/we give permission for the school to take action on my behalf in the case of sudden illness or injury that affects my child.</p>

Please check that this form has been fully completed before signing below.

Parent / Caregiver Name:

Signature: Parent / Caregiver _____ **Date:** _____